

Coordinator of Family Ministries Worship Arts

Mount Tabor United Methodist Church, Inc.
3543 Robinhood Rd., Winston-Salem, NC 27106
Job Description February 2024

Purpose

The role of the Coordinator of Family Ministries Worship Arts is to provide vision, direction, organization and promotion of Worship Arts for children and youth. The position will be working with and coordinating all forms of Worship Arts such as choral music, handbells/chimes, liturgical dance, orchestra and spoken word. The Coordinator will lead some ensembles and recruit volunteers to lead others. This position will offer opportunities for children and youth to take a leadership role in contemporary and traditional worship settings. This is a part time 15 hour per week salaried position.

Vision

A Worship Arts Ministry for Children and Youth will:

- Teach children and youth how to lead worship through varying types of worship arts - music, instruments, movement, spoken word, drama, visual arts, etc.
- Expose children and youth and their families to the different worship experiences available at our church; teaching them that worship of God doesn't happen in only one way or venue.
- Be fun. "Make a joyful noise unto the Lord" Psalm 100:1
- Be confidence building. A good ministry will equip children and youth to lead worship with confidence.
- Offer opportunities for children and youth to take a leadership role, as individuals or ensembles, in contemporary and traditional worship services.
- Showcase worship arts as part of Family Worship Experiences, Vacation Bible School, the Nativity, and other special events.
- Include "pop-up" programming and ensembles for Preschool through High School.

A successful candidate will:

- Be enthusiastic about Worship Arts and instilling a love of worship in children and youth.
- Be willing to share ministry with those involved in the Worship Arts program as well as with the church music and other ministries' staff.
- Be creative, flexible, and innovative.
- Be a team leader and builder who is self-motivated, optimistic, and enthusiastic.
- Be familiar with the United Methodist Church disciplines and practices.
- Be a faithful follower of Jesus in word and deed.

Position Requirements

- A degree in music, music education or education with children's music training preferred.
- Possess advanced skills in music education, age-appropriate music learning and church ministry program organization.
- Experience supervising and/or directing a Worship Arts/Musical group in a church setting.
- Provide leadership for the Family Ministries Worship Arts program.
- Possess strong interpersonal, connectional, conflict resolution, and communication skills.
- Team player who works well with others including staff, children, youth, and parents.

- This position requires flexible hours including, at times, Sunday Mornings, weekday evenings, and special services and/or events.

Areas of Responsibility

Engage

- Engage children and youth in a growing, dynamic, and inclusive Worship Arts ministry that builds a love of worship.
- Enthusiastically communicate Worship Arts opportunities using a variety of methods.
- Communicate effectively with leaders in Family Ministries so that all may have an awareness of the needs, opportunities, and events within the Worship Arts ministry and the church.
- Assist in the planning of and participation in leadership of the worship services and special services throughout the year.

Equip

- Research, review, and oversee the selection of music and curriculum ensuring it meets the needs of children and youth.
- Attend Family Ministry team meetings and other meetings as assigned/necessary.
- Serve as a mentor to those in leadership in Family Ministries Worship Arts.

Empower

- Build networks with individuals or organizations to connect the congregation with the community for a strong program and as a means to identify new ministry opportunities.
- Communicate goals and then implement a plan to achieve those goals.
- Develop and provide opportunities for leadership growth for volunteers.

Execute

- Prepare and manage applicable budgets.
- Assess the effectiveness of programs within Worship Arts offerings for children and youth; making recommendations and revisions as needed.

Accountability

- This position is accountable to the Director of Children & Family Ministries.

SALARY/BENEFITS PACKAGE

Salary & Hours

- Annual salary range of \$13,500 to \$15,000 depending on experience
- Part-time, 15 hours per week, salaried position
- Flexible hours including, at times, Sunday Mornings, weekday evenings, and special services and/or events.

Other Benefits

- 10 paid holidays
- Annual Paid Vacation
 - 2 weeks (10 workdays) for 1-5 years of service (prorated during first year of employment based upon hire date)
 - 3 weeks (15 workdays) for 6-10 years of service
 - 4 weeks (20 workdays) for 11+ years of service

*****Please Note: The church will run a background and criminal check as well as require a drug test prior to employment.*****

APPLICATION PROCESS AND PROCEDURES

Full job description, details and a Mount Tabor Job Application are located at:

<https://www.mttaborumc.org/employment-opportunities>

The job application can be downloaded, completed, and saved as an attachment for email. A copy of ***your resume is also required***. Email attachments should include first and last name in any file name you create.

Email application package (completed application and resume) to:

jobs@mttaborumc.org

Contact Deborah Keaton at 336-817-8830 with any questions about the application process.

Application Packages are now being accepted, and the posting will remain open until the job is filled.